

**Shortreed Community Elementary School
PAC – Executive Meeting Minutes
Monday September 19, 2022 6:30 PM**

Call to Order at 6:34PM by Jodi Stiglic

Attendees:

Allie Brush, Gagan Kooner, Kyla Des Mazes, Cashmere Roder, Susan Ngo, Leanne Tarasoff, Chris Wejr, Nicole Chadwick, Laura Wheway, Jodi Stiglic, Jennifer Cooksley, Amy Synesael, Susi Staples

Established Quorum

Additions to Agenda:

Request from Mrs. Graham for Kilometer Club App and purchase of more gaga balls.

Deletions to Agenda: None

Approval of September 2022 Agenda:

Motion by Cashmere Roder, Second by Jodi Stiglic. All in favor.

Approval of June 2022 Minutes:

Motion by Jennifer Cooksley, Second by Laura Wheway. All in favor.

Principal / Administration report

Principal / Vice Principal's Report – Mr. Wejr / Mrs. Tarasoff

- Thank you to those of the PAC that helped with the Welcome to Kindergarten event September 18. Good turn out and fun.
- Planning the whole school Welcome Back Event September 21. BBQ and Meet the Teacher night. Mr. Wejr has list of parent volunteers.
- So far the school year has started smooth. No new classes needed to be formed. Still lacking 1 teacher for grade 4 class; current hiring challenge impacted by teacher shortage.
- September 29: Orange Shirt Day. Plan for assembly and outdoor Round Dance. Residential and Day Schools to be discussed.
- September 30: National Day for Truth and Reconciliation (school closed)
- October 7: Terry Fox Run
- October 14: Darby Photos will be doing school photos this year. Photo proofs should be back within a week.
- Meeting on Tuesday for Grade 4/5's interested in Cross Country opportunity. Planning for Aldergrove Park, 2km loop. No try outs; this is for any Gr.4/5 who is interested in running. Mrs. Zelter, Mrs. Mostat and Mrs. Kaur will be coaching.
- Seismic upgrades: East and North ends are currently being worked on. North/Kindergarten area is almost done. They've been great about keeping noise level down until the end of the school day where possible.

- Courtyard upgrades: Foliage planters have been removed due to physical issues. Talking to architectural planner regarding diverse space. May possibly have picnic benches and hoping for “garage door” to library for in/out access. Plan to raise up courtyard so ground is all one level.
- New front sign coming in October.
- Plan for gravel ramp near street and gate to be updated by November (Cannot be done until scaffolding is down).
- September 21, Pro-D Day: District Wide Trauma-Informed Practice training (Ukeru) for all staff and specialized training for targeted staff, including Shortreed. Shortreed is very trauma informed already so this learning is not entirely new. Ukeru is basically about “comfort over control”.

Executive and Committee reports

President – Jodi Stiglic

- No report.

Vice President – Amy Synesael

- No report.

Treasurer – Laura Wheway

- End of August balance in Chequing account: \$33,870.26
- End of August balance in Gaming account: \$3,456.69
- Due to bank error on cheque withdrawal (withdrew funds from wrong account), the gaming account will increase by \$1,675.50 and the chequing account will decrease by same amount.
- Gaming report to be done by end of week. In progress.

Secretary – Susi Staples

- No report.

Fundraising – Jennifer Cooksley (Amy Libby absent)

- Neufeld Farms fundraiser: Orders due Sep 25; delivery Oct 4th. Will post again on Parent FB page and will be in newsletter tonight. Online order total currently at \$2000, with one week left.
- Other fundraising events being planned: Coffee, Christmas plants (looking into other nurseries because cost has gone up with many suppliers), Purdys, and Scholastic bookfairs. Hot lunches and movie nights also being planned.

DPAC – Jodi Stiglic

- Next meeting is this Thursday.
- Last meeting Active Beyond the Bell loss was discussed; the District is trying to work with TOL to try to arrange a solution.
- Jen discussed free “Xplore Sportz Afterschool Program” 2 days a week.
- Mr. Wejr shared Kim Anderson is a District principal trying to address the issue. Difficulty with Active Beyond the Bell was that people stopped coming; had to commit to a full week so the program lost advantage of being flexible.

Allie Brush, Nicole Chadwick and Cashmere Roder (Members at Large)

- Cashmere agreed to assist with planning Dollar sale – November 4th

Bylaws Committee – (last year) Amy, Laura, Jodi and Susi

- Bylaws reviewed annually
- Same four will join; Susan will also join the committee.

Shelter Committee – (last year) Amy, Jen, Jodi, Nicole & Mrs. Tarasoff

- Planning a shelter for the outdoor adventure space
- Mrs. Tarasoff is still waiting to hear back from District; she will follow-up and will look into what others have done.
- Average quote received is about \$35,000 for metal shelter (not just sails).
- Amy will no longer be on this committee, Susan will join the committee.

Old Business:

- a. Scooter rack update:** The scooter racks should be made this week. Parent Jared Wheway's company is allowing him to cut the metal and paint them free of charge. Hoping to have them put up in October, once the scaffolding is down.
- b. Kindergarten Welcome Event:** PAC used funds budgeted for Welcome Back Event, as approved at last June's meeting. Total cost to be confirmed once everyone submits receipts.

New Business

- 1) Welcome Back BBQ September 21. About 110 families / 400 people registered so far. Jodi picking up food Wednesday morning. Water, chips and hotdogs. Plan to use multipurpose room. 2 volunteers to cook. Mr. Wejr is going to bring 2nd propane tank as back up.
- 2) Emergency Supplies – Jodi: Expiry date for food and water is November 2023. Planning for next year: Thought to ask families for \$5 or bring something, to replace food items. Mrs. Tarasoff explains in emergency kids would take backpacks so they could also eat any food left from home. Statistically, about ½ kids are picked up in first 1hr so only planning for those remaining. Also, food and water not supposed to be provided right away. Supplies include: blankets, masks, first aid supplies, radio for staff to communicate with District office, pop up tents, privacy tents. All food is to be peanut free. It may be easier to request a specific amount from students' families and purchase food replacement items in bulk; anything unused could be donated to summer food programs.
- 3) Movie License – Amy: Last movie night in 2019. Would love to start doing it again. Licensing fees increased; quote from main company in Canada is 80 cents per student / minimum \$400. Shortreed cost is \$400. Budgeted \$450. Other option to get license with streaming component however if interruption in internet would be unable to play movie. In past, PAC purchased DVD then raffled it off; consensus this is better option (non-streaming option)
- 4) Book Fair dates – Jodi: Typically always run during parent teacher nights. We must confirm dates with Scholastic by this Wednesday or we will be charged

delivery fees and cancellation fees. All day Student Inclusive Conferences are scheduled November 23rd. Agreed to plan Book Fair November 22-24.

- 5) Halloween Event – Cashmere: Mr. Wejr can provide access for PAC to set up the gym on Sunday October 30th.
- 6) Fundraising goals for this year: Last year’s goals included PAC storage container, scooter rack, digital signboard and shelter for outdoor adventure space, broken into short and long term goals of scooter rack and shelter. Mr. Wejr notes speakers in gym are not functioning well (very difficult to hear) and school would benefit from new gym sound system with Bluetooth receiver. Mr. Wejr will look further into this including specific regulations the District may have and quotes. General consensus sound system is good idea.
- 7) Jodi: BCCPAC registration is done; we are registered as a voting PAC. DPAC pays for this.
- 8) Request from Mrs. Muller for funds to help purchase resources for music program, called “Musicplay”. Asking to replace materials that went absent while she was away. The provider has offered a significant savings; will cost about \$300 with tax and shipping. Motion to spend \$350 to purchase music resources, by Laura Wheway and 2nd by Nicole Chadwick. All in favor.
- 9) Request from Mrs. Graham for funds to purchase Kilometer Club App to help track laps. Mr. Wejr explains goal is to trial the App this year to see if it will make a difference/promote km club. Cost is estimated at \$220 annually. Each student gets “stick with chip” that tracks using QR code. Parent concern that chips would be lost. Mr. Wejr believes cost is per school not per chip/student. Motion to spend \$250 to purchase Kilometer Club App, by Laura Wheway and 2nd by Nicole Chadwick. All in favor.
- 10) School request for more Gaga Balls: \$3.50 (US funds) per ball. Mr. Wejr is asking for 20-25 balls so there is a ball for each division (19 divisions). Previous balls have popped or are gone. Jodi was able to provide about 20 balls from PAC supplies for now. The balls would be needed for later this year or next year. Query if we can we get a discount if ordering in bulk? Tabled until we can get quote.

Next meeting date:

Friday October 28, 9:30 AM, Multipurpose room at school

Meeting adjourned 8:02PM by Jodi Stiglic