

**Shortreed Community Elementary School  
PAC – Executive Meeting Minutes  
Monday November 21, 2022 6:30 PM**

**Call to Order at 6:33PM by Jodi Stiglic**

**Attendees:**

Laura Wheway, Chris Wejr, Susi Staples, Jodi Stiglic, Cashmere Roder, Allie Brush, Nicole Chadwick, Jennifer Cooksley, Amy Syneasal, Stephanie Wakeling

**Established Quorum**

**Additions to Agenda:** Scholarships

**Deletions to Agenda:** None

**Approval of November 2022 Agenda:**

Motion by Nicole Chadwick, Second by Allie Brush. All in favor.

**Approval of October 2022 Minutes:**

Motion by Jennifer Cooksley, Second by Amy Syneasal. All in favor.

**Principal / Administration report**

**Principal / Vice Principal's Report – Mr. Wejr / (Mrs. Tarasoff absent)**

- Thank you to PAC for Halloween and Dollar sale events, and upcoming Bookfair event. Lots of positive feedback.
- School attendance has been challenging over the last couple weeks. About 30% absence rate of students and staff. Parents are doing a good job keeping their kids home when sick.
- 12 Langley schools doing Student Inclusive Conferences this year. Plan that over the next few years all Langley schools will be using this model, starting with elementary schools. A couple of Shortreed teachers assisted Parkside staff last week in preparation for their conferences.
- December 13<sup>th</sup> Christmas concert: Information has been posted in School Newsletter.
- December 10<sup>th</sup> Aldergrove Christmas Parade: Shortreed will have a float in the parade. Will decide soon how to post to students/families for participation. Last year it was done by a draw as there was more interest than spots available on the float. More information to follow. Thank you to the Macklin family for providing their truck and trailer. Plan is to dress up in Elf theme.
- December 2<sup>nd</sup> Santa Breakfast: Last year about 550 breakfasts were served. Santa will be there in the morning. Siblings are allowed to attend. Information has been posted in School Newsletter.

- Seismic Upgrade: Primary classes now have access to their outdoor doors and scaffolding is coming down (Except Ms. Bowers and Ms. Coghill). February 2023 is projected completion date.
- Currently interviewing applicants for vacant Kindergarten position and hoping to hire soon. The next posting will be for Mrs. Soares' grade 1/2 class.
- New before and after school care program run through School District, by SEA's. Email sent to parents last week. Will be held in portables and gym when available. Board games and outside time as much as possible. Can select which days you want, and can do just before / after or both; only pay for the days and times you need. It is fully claimable for the *affordable childcare benefit*. Program has space to take up to 24 children. About 15 families have expressed interest so far.

## **Executive and Committee reports**

### **President – Jodi Stiglic**

- Reminder to community that PAC executive are volunteers. Many hours are spent on PAC activities and planning, and any help is much appreciated.

### **Vice President – Amy Synesael (absent)**

- No report

### **Treasurer – Laura Wheway**

- End of October balance in Chequing account: \$34,370.96
- End of October balance in Gaming account: \$12,192.19

### **Secretary – Susi Staples**

- No report

### **Fundraising – Jennifer Cooksley and Amy Libby**

- Christmas Poinsettias (Growing Smiles Fundraising): A day and a half left to order. About \$200 in profits so far.
- Purdys (Jodi): Fundraiser complete. Chocolate arrived this week for sorting. \$4,444.00 in sales and \$1166.55 in profit.

### **DPAC – Jodi Stiglic**

#### **Meeting November 2, 2022:**

- PAC and Treasurer Training 101, Nov 2<sup>nd</sup>, 7pm (Thanks Jodi for presenting at DPAC meeting)
- Presentation about Student Inclusive Conferences and where everything is going: Langley School District is ahead having done them for a few years now. Ministry of Education hopes to have rolled out in all schools by 2023. There are still challenges that need to be worked out, getting parents, students and teachers all on board. "Reporting on student learning is changing in BC", a brochure for families from the Ministry of Education and Child Care, will be made available to families. Plan to progress from elementary schools, to Middle school and then High Schools. Current plan won't apply to grades 10-12. Parents encouraged to follow up with their child's teacher if student is not receiving

“extending” and they/you think they should be. Parents are encouraged to advocate for their children, and make inquiries to teachers about supporting students to their full potential where appropriate. Parents are encouraged to give feedback to the School District.

- Tax receipts from District: minimum donation for tax receipt has been updated from \$5000 to \$1000. Rules around what money can go to if you’re asking for a tax receipt. For example, the funds cannot benefit only a specific group of children (similar to gaming funds).

### **Allie Brush, Nicole Chadwick and Cashmere Roder (Members at Large)**

#### **Cashmere:**

- Halloween Event: Thanks to everyone who helped volunteer, set up and take down. Thanks to school staff for having us.  
Next year hoping to do grade groups, separating grade 5’s and Kindergarteners, due to some challenges of having the buddy groups attend together (Some Kindergarteners scared by some older students).  
Some students were not comfortable entering the gym (possibly because it was dark?); discussed having some coloring sheets / activities for next year if this happens again. Feedback that students really liked Halloween stickers.
- Dollar Sale: Thanks to everyone who helped volunteer, set up and take down. Approximately \$1600 profit. Parent feedback “thanks for doing fundraisers that include everyone!”
- Christmas decorating Wednesday November 30<sup>th</sup> 5-8pm at office. Helpers welcome please! Pictures forwarded to some staff for students to color, that can be hung.

### **Bylaws Committee – Amy, Laura, Jodi and Susi**

- Unable to meet to date. Tabled until January 2023.

### **Shelter Committee – Amy, Jen, Jodi, Nicole, Laura & Mrs. Tarasoff**

- Planning a shelter for the outdoor adventure space
- Mrs. Tarasoff (absent so unable to confirm if heard back from District and what others have done).
- Parent Jared Whewey’s employer expressed interest in making donation. Mr. Wejr provided information and Laura emailed Jared’s work to follow up and create connections between Jared’s employer and the school.

### **Old Business:**

- a. **Gym sound system update:** Mr. Wejr is currently looking into regulations and quotes and is awaiting reply from School District IT.
- b. **Silent Auction (Jodi):** Looking at using online site “32auctions”. Seems user friendly. Free site only handles up to 20 items for free. After that, 100 items costs \$30 US funds. This includes 1 picture + description per item. If you want more than 1 picture (4 pics max) there is additional fee. Gail Macklin made 16 baskets for donation that will be in PAC room on Wednesday. A school parent said she would donate \$30 for the site. Jodi canvassed about 15 local businesses; some donations were received. A few parents reached out and said they would donate.

Auction to start morning of Santa Breakfast (set up for Santa Breakfast and then take down with posts continuing to run online) running online to day prior to Christmas Concert.

- c. **Book Fair (Jodi):** Sales start tomorrow. Most classes came today for walk through. Most have signed up for buying times. 2:30-3:00 is busy time.
- d. **Emergency Supplies:** Jodi and Leanne met today and came up with plan. Jodi will sort through bins on Wednesday and come up with a new system. Hopefully by next meeting we will have better idea of supplies that are needed.
- e. **Christmas activity (Laura):** Plan for reindeer food. Activity for students to make own bags. Sugar crystals or colored rice? Red and Green colors to correspond to “different magic” students can choose from. December 9<sup>th</sup> confirmed with Mr. Wejr, in Multipurpose room.

## **New Business**

- **Purchase of PAC trolley.** PAC would like to purchase an additional trolley. Quote of \$299 before tax and shipping, for the larger one similar to what we have. Jodi motions to spend \$400 on a new trolley. Laura seconds. No opposed. All in favor.
- **Request from Mrs. Russell for another inclusive swing:** Paid \$2008.16 in 2021 (including shipping and taxes) for the one we have. More students now would really benefit from another one. Request is for same color. Current pricing to be confirmed. We have \$3800 available in Gaming funds. Laura motions to spend \$2500 from Gaming account for another inclusive swing. Nicole seconds. No opposed. All in favor.
- **Request from Mrs. Muller for Christmas Concert treat (Laura):** Confirmed plan for candy cane reindeers to be provided to teachers for students to receive after evening concert, to take home. Nicole and Susi offered to help Laura making them if needed.
- **Scholarships:** Langley School District is planning to put out scholarship information earlier because many students seem to have already applied near year end when the information was previously posted. Amy and Stephanie will update the Shortreed PAC Scholarship form to get it out earlier too.
- **Addition to agenda-Funfair (Cashmere):** Receiving emails from the company we book the rides/bouncy castles from, requesting information to confirm possible booking. Discussed May 26<sup>th</sup> Fun Fair date. Discussed possible climbing wall option. “Approach Climbing” (\$485 for 2 hours) was used by Betty Gilbert last year. Amy is looking into BBQ rental (Grimms BBQ / Food truck?)

## **Next meeting date:**

Wednesday, December 14, 2022, 8:30am, School

**Meeting adjourned 7:49 PM by Jodi Stiglic**