

Shortreed PAC Meeting Agenda
Date: December 18, 2020 9AM

Call to Order at 9:07

Attendees: Chris Wejr, Amy Synesael, Jodi-Rae Stiglic, Jennifer Cooksley, Laura Wheway, Cashmere Roder, Dawn Begin, Paige Miller, Sam Ghouri, Shananda Anderson

Additions to Agenda:

- Gaga Committee Update, Jodi motioned to add a Gaga Committee update to the agenda and Jen seconded the approval. All in favor, no one opposed, motion carried.

Deletions to Agenda: none

Approval of November Minutes:

- Jodi motioned the approval of November's minutes and Jen seconded the approval. All in favor, no one opposed, motion carried.

Principal/Administration reports:

Principal's Report—Mr. Wejr

- Goal for the last month has been to keep the Joy for everyone. We wanted to continue in some way with all the normal traditions like Christmas Concert, Santa Breakfast, read along, etc. We have been able to for the most part and it does feel very typical of a December. Thank you to the community to help keep that joy going for students and staff.
- Thankful that we have not yet had an exposure letter. Not meaning it won't happen, but thankful it hasn't yet. There has been no transmission within any Langley District School. There have been exposures, but at this time no further transmission in a school setting.
- Thankful for how generous the school community has been. With gift cards, food bank donations, and people wanting to help out and support each other.
- Shout out to staff. Despite this being a difficult start to the school year, they have really come through, showing up every day with a smile on their faces and care for their students.

Vice Principal's Report –Mr. Touzeau:

- None (not in attendance)

Executive and Committee reports:

President –Amy Synesael:

- Thank you to staff! During this crazy start to the year, with everything going on, they still try to make things as "normal" as possible for our kids. We are so grateful for it!
- PAC gave out reindeer food to students. It was a huge hit with all the kids! A huge thanks to Save On Foods Aldergrove for donating candy canes and to University Printers (and the Korstrom family) for printing and donating the lovely labels.
- PAC meetings will be held on Zoom for the foreseeable future unless specified otherwise.

Vice President –Cashmere Roder:

- Thank-you to Laura and Jodi for helping her to decorate the office for Christmas! Thank you to the school for the after-hours access to be able to accomplish this for the school.

Treasurer –Laura Wheway:

- Chequing account: \$32,373.80
- Gaming account: \$12,935.91
- There was a \$9.00 discrepancy on a deposit made to the bank, we have spoken to the bank and it will be adjusted on the December bank statement.

Secretary –Leanne Grieg: no report (not in attendance)

Fundraising –Jennifer Cooksley

- Growing Smiles (poinsettias): \$525.78 in profit. This was a popular fundraiser, will look into using them again in the spring.
- Purdy's: approximately \$2,500.00 in profit, plus a rebate cheque which we have not yet received.

DPAC –Jodi Stiglic

- DPAC has a motion on the table to add a budget line: \$5000.00 for a Covid-19 relief fund. Cashmere voiced a concern that the government should have funding for these things, but noted she is not against it. Amy posed the question as to where DPAC gets their funds from. A portion comes from Langley School District and the rest comes from the BC Gaming Branch (gaming grant). We are all in agreement for DPAC to add this line item.

Old Business:

- Jerseys: we received samples from three vendors. Two were the same brand/material, and the third wasn't liked as much due to poorer quality, etc. On top of previously received prices there is an additional quote from Robert Chace of Chace Sales:
 - Jerseys are approximately \$16 each including a logo on the front and number on the back. We assume the total with tax will be approx \$1075.20. This is the preferred jersey material. Amy is to follow with a few questions and to get a formal price, but this is the preferred quote at this time.

New Business:

- Increase our 2020/2021 budget by \$2,000.00 for school to use for food programs. This was in last year's budget, but it was not used. Due to the school supporting more families with food this year, they have requested the \$2000.00 to help with these efforts. Laura motioned the approval of the increase and Jodi seconded the approval. All in favor, no one opposed, motion carried.
- Bylaws Committee report: Amy, Jodi, and Jen have been discussing the following updates
 - Add (new):
 - 8.3.1. Coordinators
Coordinators can be appointed by the President or Executive to oversee a committee or event as required.
 - 8.3.1.1. Emergency Preparedness Coordinator:
 - a) Will act as a liaison between parents and school administration, ensuring that emergency supplies are

inventoried, labeled, and sorted, paying special attention to expiry dates.

b) Will ensure that any items not provided by the School District are purchased as necessary, by the school or by the PAC if requested.

- 8.3.1.2. Other coordinators can include but are not limited to:
 - a) Book Fair; b) Halloween Event; c) Hot Lunch; d) Fun Fair; e) Movie Nights
- **Change:** (changes underlined)
 - 11.1. "All PAC cash/cheques handled by Shortreed Community School parents must be handled by 2 parties of which one must be Executive" to "All PAC cash/cheques handled by Shortreed Community School parents must be handled by 2 parties of which one must have signing authority."
 - 11.2 "For the protection of the individuals handling monies, all funds must be tallied, double initialed, recorded on a PAC deposit record slip and filed with the treasurer as soon as possible after an event" to add "This process must be completed by Executives with signing authority only."
- Approval of changes motioned by Amy and seconded by Jen – formal vote held at next meeting.
- Gaga Pit Committee report: Jodi
 - Mr. Wejr did find out that we are approved to put one in, District will do ground prep at a cost to us, which we do not know yet.
 - We have a new quote from Coach Cliff's. This quote is in US funds and does not include tax, brokerage or duty. The quote is for an Octagon shape with 8' sides, 30" high, including top rail, metal rules sign, 20 gaga balls, an ADA doorway kit (accessible entry) and a solid rubber flooring base. The total is \$5,315.10 USD.
 - Swing time: \$8033.00 + shipping and tax, installation \$1320.00 + gst, rubber matting is \$1065.00 + tax and shipping.
 - Habitat would construct us one – 20 foot pit would be \$6,590.00 does not include shipping, install or tax. Their flooring tiles are an additional \$4,053.00
 - Rec Tech – not a lot of info. It is a steel galvanized pit and is \$10,512.50 bottom rubber is an additional \$3,857.50. Their bottom line price all in was \$35,766.15
 - Update for the accessibility swing – it has finally been approved by maintenance and is now ordered! It is ordered through the School District, we will be informed on the cost and repay once we have that information.

Next PAC Meeting: January 22nd, 2021 at 9:00AM

Meeting adjourned: 10:09AM